

From: [Neff, Jennifer](#)
To: [Godfrey, Ryan](#); [Houser, Jana](#)
Cc: [Cravens-Brown, Lisa](#); [Krok, Jessica](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: Geography 3701
Date: Monday, January 6, 2025 3:45:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Thursday, December 12th, the Themes 2 Subcommittee of the ASC Curriculum Committee and the Theme Advisory Group for Citizenship for a Diverse and Just World reviewed a GEN Theme: CDJW request for Geography 3701.

The reviewing faculty declined to vote on the request at this time and ask that the following feedback be addressed in a revision:

- The reviewing faculty request that the Theme be more effectively woven throughout the entire syllabus with explicit connections between course content and the concepts of citizenship, diversity, and justice. Additionally, the faculty request that Theme ELO 2.2 be more strongly integrated in the second half of the course as it is in the first, with opportunity for students to self-reflect.
- The reviewing faculty request that the syllabus provide more guidance on the story or journey of citizenship throughout the course. The faculty request that the syllabus be revised to articulate how citizenship is both made and unmade, perhaps examining World's Fairs as a lens through which citizenship is showcased—who is included in the narrative and who is excluded, and how narratives are constructed or deconstructed.
- The reviewing faculty note that the course is quiz and final based, with the exception of the group work. The faculty suggest that the course encourage more opportunities for students to reflect on their own understanding of citizenship.
- The reviewing faculty note that the cover letter submitted by the department indicates that Theme approval is being sought for existing course Geography 3701.10. However, this is not currently the number of the existing course (which remains to be 3701).
- The reviewing faculty suggest that the department replace the reference to “direct instruction” in the credit hour statement in the syllabus with “contact hours”, as many students associate the term direct instruction with distance courses. [Syllabus p. 6]
- The reviewing faculty ask that the department use the most recent version of the Student Life Disability Services Statement, which was updated in summer of 2024. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 8]
- The Arts and Sciences Curriculum Committee recently (03-01-2024) updated the list of required syllabus statements for all syllabi to include a new statement on religious accommodations. The new version of this required statement is a result of a directive by the Executive Vice President and Provost and can be found here on the [ASC Curriculum and Assessment Services website](#). Please note that the link to religious holidays, holy days and observances at the end of the statement is also required to be included in the syllabus.

[Syllabus p. 9]

- The reviewing faculty ask that the department use the approved language for the syllabus statement regarding academic misconduct, found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pp. 8-9]
- The reviewing faculty ask that the diversity statement included on p. 9 of the syllabus be removed, as the statement on p. 10 is the accurate, up to date statement.
- The reviewing faculty ask that the unit provide a cover letter that details the changes that are made to the proposal in response to this feedback.

I will return Geography 3701 to the department queue via curriculum.osu.edu in order to address the above feedback.

Should you have any questions about the feedback of the reviewing faculty, please feel free to contact Lisa Cravens-Brown (faculty Chair of the Themes 2 Subcommittee), Jessica Krok-Schoen (faculty Chair of the Theme Advisory Group: CDJW), or me.

Best,
Jennifer



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Pronouns: she/her/hers